



Application for Employment

Principia College, Elsah, Illinois,
The Principia School, St. Louis, Missouri
(The School spans Pre-School through Grade 12.)

Since both The School and College serve Christian Scientists, Principia can accept only earnest students of Christian Science as faculty and staff members.

Please answer all questions as completely as possible.

PERSONAL

- 1. Name _____
last, first, middle *preferred name*
- 2. Home Address _____
street

city, state, zip, country
- 3. Home Phone _____ Work Phone _____
area code / number *area code / number*
- 4. Cell Phone _____ E-mail _____
area code / number
- 5. Citizenship _____

REFERENCES

1. May we contact your present employer: Yes No Please talk to me first

2. Professional:

Please list the names of two or three employers, department heads, or other individuals who can report on your work and/or educational experience. (Include references for positions held during the past five years.)

- Name _____ Address _____
- Phone _____ Organization / Title _____
- Name _____ Address _____
- Phone _____ Organization / Title _____
- Name _____ Address _____
- Phone _____ Organization / Title _____

POSITIONS HELD

Please list all positions held, beginning with the most recent. Account for all time periods including time unemployed. Use an additional sheet if necessary. Please attach a copy of your current résumé (optional).

Dates	Organization/Location	Rank or Title	Type of Work
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Return To:

Human Resources

The Principia
13201 Clayton Road
St. Louis, Missouri 63131-1002
Phone: 314.434.2100
Fax: 314.275.3563
Toll-Free: 800.218.7746 ext. 3120

Human Resources

Principia College
Elsah, Illinois 62028-9720
Phone: 618.374.2131
Fax: 618.374.5904
Toll-Free: 800.277.4648 ext. 284

POSITION CHOICE

If applying for a non-teaching position, please complete this section.

1. Position(s) for which you are applying?: _____

2. Basic computer skills (Microsoft Office and other software applications):

3. Areas of interest: _____

If applying for a teaching position, please complete this section.

1. Teaching level for which you are applying: high school 9-12 (which subject)? _____
 pre-school _____ college (discipline)? _____
 grades (which grade)? _____ visiting faculty (discipline)? _____
2. Please list subjects taught and number of years for each subject:

Subject	No. of Years	Subject	No. of Years
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Please indicate subjects you are qualified to teach:
Major Subject _____ Semester-hours completed _____
Major Subject _____ Semester-hours completed _____
Additional Subjects _____ Semester-hours completed _____
_____ Semester-hours completed _____

4. What teaching certificates do you hold?
 Elementary: K-6 K - 8 In what state(s)? _____
 Secondary: In what subject area(s)? _____ In what states(s)? _____
 Special: In what area(s)? _____ In what states(s)? _____
5. How many semester hours in education have you earned? _____

ACADEMIC AND PROFESSIONAL TRAINING

1. List institutions you have attended:

High School:

Dates	School Name and Location	Date of Graduation
_____	_____	_____
_____	_____	_____

College/University

Dates	School Name and Location	Major	Minor	Degree	Date Awarded
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Other formal education (i.e. certifications, applied experience in specific disciplines):

2. Title of master's thesis (if applicable) _____

3. Title of doctoral dissertation (if applicable) _____

4. At which college(s) or university(ies) are your credentials on file? (if applicable) _____

IMPORTANT! For teaching positions, please forward transcripts of college/university and graduate school records as soon as possible.

PROFESSIONAL AFFILIATIONS AND RECOGNITION

1. What professional or other societies do you belong to? _____

2. What scholarships, fellowships, or other awards have you received? _____

PUBLICATIONS

Please list any books, articles, etc., which you have written. Indicate those which have been published.

(Attach additional list if necessary.)

MOTIVATION

Please tell us why you would like to work for Principia. *(Use additional sheet(s) if necessary.)*

CHRISTIAN SCIENCE

- Yes No Are you a member of The Mother Church, The First Church of Christ, Scientist, in Boston?
 Yes No Are you a member of a branch Church of Christ, Scientist?
If yes, which branch and where? _____
- Yes No Are you or have you ever been a member of a Christian Science Organization at a college or university? If yes, where? _____
- Yes No Have you had class instruction from an authorized teacher of Christian Science?

2. Christian Science:

“Members of the faculty, staff, and student body will be expected to rely on Christian Science for healing.”
- Mary Kimball Morgan, *Education at The Principia*

Please include (1) a Journal-listed practitioner and (2) a current Reader or (3) active member of your current branch church who can speak to your church activities and to your dedication to the practice of Christian Science. Christian Science references may not be related to you.

Name _____ Address _____

Practitioner Reader Church Member Phone _____

Name _____ Address _____

Practitioner Reader Church Member Phone _____

DATE AVAILABLE / SALARY REQUIREMENT

- Date available _____
- Present or last salary _____

By submitting the application materials you are indicating that all information is true and correct to the best of your knowledge. You understand that Principia may verify information and that untruthful or misleading information is cause for removal from applicant pool or dismissal if employed.

Date

Signature