

Rayner F. Gerungan

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Principia College
Elsah, IL
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OBJECTIVE: To obtain an internship in finance where I can apply my knowledge and learn more about the role of finance in the economic flow

EDUCATION: **PRINCIPIA COLLEGE**, Elsah, IL, GPA: 3.4/4.0,
BA: 2003 Double majors in Business Administration and Philosophy

PERTINENT COURSES: Introduction to Management Information Systems, Financial Accounting, Managerial Accounting, Marketing, Management, Business Ethics, Microeconomics, Macroeconomics, Business Statistics

COMPUTER: PC fluent; software proficiency: Excel, Word, PowerPoint

EMPLOYMENT: **DEUTSCHE BANK**, Jakarta, Indonesia

2001 (summer) *Internship, Client Link Division*

- Reviewed legal documents of national and multinational companies
- Responded to client telephone calls regarding daily transactional problems and inquiries
- Constructed database for internal use

2000 (summer) **PRINCIPIA COLLEGE**, Elsah, IL

Facilities Department Flex Crew

- Moved and set-up furniture and equipment
- Cleaned floors and facilities; operated heavy duty cleaning equipment

2000 (summer) *Alumni Department Logistics Crew*

- Operated passenger trams for alumni reunion participants
- Set up equipment and facilities for activities and events
- Hosted guests; handled requests; answered questions

1999-2001 *Campus Grill Head Manager*

- Trained, supervised, and evaluated student workers
- Delegated tasks; prepared and served grill and ice cream orders
- Operated computerized cash system; handled money; filed bookkeeping reports

1999 *Dining Services*

- Cleaned and maintained kitchen/dining room equipment and facilities
- Operated industrial dishwashing system
- Stocked bulk food deliveries in storage areas

EXTRA Asian-Asian American Student Association

CURRICULAR: Head of advertising committee, Whole World Festival (Cultural Sharing) 2001

ACHIEVEMENT: Art Legacy Award, Principia Upper School, 1999: Annual Award to recognize an outstanding work of art by a student

INTERESTS: Philosophy and ethics, and contemporary moral issues